

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: April 21, 2004

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of Purchase Service Order with URS to develop a Master Utilities Plan for the Florida Keys Marathon Airport.

ITEM BACKGROUND: Project will be funded 95% by the Federal Aviation Administration, and 5% by Passenger Facility Charge Revenue.

PREVIOUS RELEVANT BOCC ACTION: Approval to submit Passenger Facility Charge Application # 8, October 5, 2003.

CONTRACT/AGREEMENT CHANGES: New agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: \$43,245.00

BUDGETED: Yes

COST TO AIRPORT: None

SOURCE OF FUNDS: FAA, PFC Revenue

COST TO PFC: \$2,162.25

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER YEAR:

APPROVED BY: County Attorney X

OMB/Purchasing N/A

Risk Management N/A

DIRECTOR OF AIRPORTS APPROVAL


Peter J. Horton

DOCUMENTATION: Included X

To Follow

Not Required

AGENDA ITEM #

C15

DISPOSITION: _____

/bev
APB

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: Execution

Expiration Date: 390 days

Contract Purpose/Description: Develop Master Utilities Plan for the Florida Keys Marathon Airport

Contract Manager: Bevette Moore
(name)

5195
(Ext.)

Airports - Stop # 5
(Department/Courier Stop)

for BOCC meeting on: 4/21/04

Agenda Deadline: 4/6/04

CONTRACT COSTS

Total Dollar Value of Contract: \$43,245.00

Current Year Portion: ~ \$15,000.00

Budgeted? Yes

Account Codes: 403-63540-530490-GAMA37

Grant: Yes - FAA

County Match: 5% PFC Revenue

ADDITIONAL COSTS

Estimated Ongoing Costs: N/A
(not included in dollar value above)

For: .
(eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airports Director	<u>3/22/04</u>	() (X)	<u>Peter Horton</u>	<u>3/22/04</u>
Risk Management	<u>1/1/</u>	() ()	<u>N/A Per OMB</u>	<u>1/1/</u>
O.M.B./Purchasing	<u>1/1/</u>	() ()	<u>N/A Per OMB</u>	<u>1/1/</u>
County Attorney	<u>1/1/</u>	() ()	<u>Sheila Barker</u> <u>Pedro Mercado</u>	<u>3/19/04</u>

Comments:

PURCHASE / SERVICE ORDER

FOR

MONROE COUNTY

To: URS

Purchase Service Order No. 03/04-25

Re: PSA Agreement, Dated 1-1-02

Resolution No. _____

Project Name: Florida Keys Marathon Airport - Master Utilities Plan Phase 2

Description of Services:

Develop Master Utilities Plan as part of ALP Up-date to include identification of all underground utilities (telephone, water, fuel navigation, weather, etc.), to prevent interruption of services due to damage during construction or maintenance operations.

Multiple of Direct Salaries _____

Lump Sum X

Days to Complete 390

Reimbursable Expense _____

Fee this Service Order \$ 43,245.00

Payment for Services shall be in their entirety as per PSO.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY
DATE 3/19/04
ATTORNEY'S OFFICE

Prepared by:

Recommended by:

Milford A. Reiser
Milford A. Reiser

RJH

Date: 3-1-04

Date: 3-3-04

Accepted by:

Approved by:

Carlos Garcia
Carlos Garcia

Date: 3/1/04

Date: _____

MAN-HOUR ESTIMATE

URS

SUMMARY

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URS

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[illegible]

UNDERGROUND UTILITY PLAN
FLORIDA KEYS MARATHON AIRPORT
MAN-HOUR ESTIMATE

URS

DATE: MARCH 1, 2004

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Description of Task	Project Manager		Senior Engineer		Engineer/Architect		CADD Technician		Clerk		Total Hours	Total Amount
	Rate: \$ 125.00		Rate: \$ 100.00		Rate: \$ 90.00		Rate: \$ 60.00		Rate: \$ 35.00			
	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount		
DESIGN PHASE												
Cover sheet	1	\$ 125.00	0	\$ -	4	\$ 360.00	4	\$ 240.00	4	\$ 140.00	13	\$ 865.00
Key Map	2	\$ 250.00	0	\$ -	6	\$ 540.00	8	\$ 480.00	4	\$ 140.00	20	\$ 1,410.00
Utility Atlas	12	\$ 1,500.00	24	\$ 2,400.00	140	\$ 12,600.00	170	\$ 10,200.00	16	\$ 560.00	362	\$ 27,260.00
Total Manhours	15	\$ 1,875.00	24	\$ 2,400.00	150	\$ 13,500.00	182	\$ 10,920.00	24	\$ 840.00	395	\$ 29,535.00
Out of Pocket Expenses												
Site visit												\$ 450.00
Printing, mailing, and phone.												\$ 400.00
Total												\$ 30,385.00